

Nassau County



Police Department

THOMAS R. SUOZZI
COUNTY EXECUTIVE

1490 Franklin Avenue
Mineola, New York 11501
(516) 573-7000

JAMES H. LAWRENCE
COMMISSIONER

REQUEST FOR VERIFICATION OF INFORMATION

A nonrefundable Search and Service fee of \$25.00 and a self addressed stamped envelope must accompany this request which must also be notarized. Make check payable to the Nassau County Police Department.

Mail Request to: Main Office Detective Division
Nassau County Police Department
1490 Franklin Avenue
Mineola, New York 11501

The following information, or as much as may be available is necessary to conduct a thorough file search (*Please print or type and complete 1 to 8 below*):

1. Date of incident/crime _____
2. Location of incident/crime _____
3. Village/Town of occurrence _____
4. Date reported to Police _____
5. Case Report Number (C.R.) _____
6. Detective Division Number (DD) _____
7. Brief description of crime or incident _____

8. Name and address of victim (complainant) _____

I, _____
NAME, ADDRESS AND PHONE NUMBER OF APPLICANT OR AGENT
_____ being duly authorized, hereby request that the above
indicated verification/information under the control of the Nassau County Police Department, relating to the above
described incident, be made available to _____
NAME, ADDRESS AND PHONE NUMBER OF AGENT OR INSURANCE COMPANY

STATE OF NEW YORK

COUNTY OF _____

APPLICANT OR AGENT SIGNATURE

Sworn to before me this _____ day of _____, 20 _____.

NOTARY PUBLIC OR COMMISSIONER OF DEEDS

PDCN278 - REV. 7/02